

**Payroll Division Business Contingency Arrangements**

Due to the Government Decision on the management of the health emergency in the education settings, the Department of Education & Skills (DES) has implemented remote working from home for Department staff. This includes the operation of the school staff payrolls on a remote basis.

The Department **will** continue to pay salaries and pensions to school staff as normal on a fortnightly basis.

**Customer Service**

In line with this decision, it is not currently possible to operate telephone lines. Accordingly, school authorities and school staff should **email** queries to the designated payroll email addresses listed below. Please quote your PPSN, teacher number and phone number in your email query.

Payroll Division Contact Details:

**Payroll: Email addresses:**

Primary Payroll primtch\_payroll@education.gov.ie

Post Primary Payroll PPpayroll@education.gov.ie

Non-Teaching Staff Payroll NTSpayroll@education.gov.ie

Retired Payroll [RTPS@education.gov.ie](mailto:RTPS@education.gov.ie)

OLCS IT support [onlineclaims@education.gov.ie](mailto:onlineclaims@education.gov.ie)

DESPayrollDivisionCustomerService.doc