



DATE
ROLL NUMBER

Address 1
Address 2
Address 3

Post-Evaluation Survey

An invitation to help improve the school evaluation process

Dear Principal,

In the Inspectorate, we are very conscious of the need to keep asking how we can improve our evaluation and advisory work to maintain the high standards we set for ourselves.

While we get a considerable amount of feedback about our interactions with schools, we want to collect the views of teachers and principals about our evaluation processes in a more systematic way. For this reason, we are trialling an online survey among teachers and principals in a sample number of post-primary schools where a whole-school evaluation-management, leadership and learning (WSE-MLL) was completed in the period January to June 2013. Your school has been selected among the sample and is invited to participate in the trial. We would be very grateful if you and the school staff would complete the survey.

The primary purpose of this survey is to provide us with your views - and the views of teachers - about the evaluation process. Furthermore, we will use the experience of this trial to improve the questions and the online arrangements for future post-evaluation surveys.

Completing the survey is relatively straightforward and should take no more than ten minutes. Precise instructions on how to complete the survey are provided in the 'online welcome note' on the survey's webpage. There are no right or wrong answers. It is your perspective that matters.

To access the survey, respondents (the principal, deputy principal and all teachers currently on the staff) will require the web address, a user name and a randomly allocated password. This information is printed on the labels accompanying this letter. Each respondent is asked to take one label, which will enable access to the survey. Anonymity of responses is assured as usernames and passwords are unique and can only be used once. No other person should be aware of which label a respondent selected. Staff who were not employed in the school at the time of the evaluation should nonetheless access the survey where they will have an opportunity to indicate this at the outset of the survey and will then be directed to the end of the survey.

The survey is available online at <http://www.education.ie/en/post-evaluation-survey> For your convenience, this web address is printed on the label. In addition, electronic copies of this letter will be sent to the school e-mail address that was provided to the inspection team at the time of the evaluation. The survey may be completed between **03 March and 14 March 2014** and access after that date will not be possible.

Please place the enclosed sheet of labels and the accompanying 'Notice for Teachers' in a prominent position in the school. Your support in encouraging staff to complete the survey is greatly appreciated.

Information identifying your school will be removed from all responses, thereby protecting school anonymity. The responses will then be analysed by the Inspectorate's Evaluation Support and Research Unit as part of the Inspectorate's quality assurance programme.

I appreciate very much that you have taken time to read and consider this invitation and I hope that you and the teachers in your school will assist us in this trial.

Yours sincerely,

Harold Hislop
Chief Inspector

Suirbhé Iarmheastóireachta

Cuireadh chun cuidiú le próiseas na meastóireachta a fheabhsú

A Phríomhoide, a chara,

Sa Chigireacht, táimid san airdeall gur gá leanúint d'fhiosrú faoi na bealaí inar féidir linn ár gcuid obair mheastóireachta agus chomhairleach a fheabhsú chun na hardchaighdeáin atá leagtha síos againn dúinn féin a chothabháil.

Cé go bhfaighimid roinnt mhór aischothaithe ar na hidirghníomhaíochtaí a bhíonn againn le scoileanna, is mian linn tuairimí múinteoirí agus príomhoidí faoin ár bpróisis mheastóireachta a bhailiú ar bhealach níos córasaí. Dá bhrí sin, táimid chun triail a bhaint as suirbhé leictreonach le múinteoirí agus príomhoidí i sampla scoileanna ina raibh meastóireacht scoile uile - bainistíocht, ceannaireacht agus foghlaim (MSU-BCF) sa tréimhse Eanáir go Meitheamh 2013. Roghnáidh do scoil i measc an sampla agus tugtar cuireadh daoibh páirt a ghlacadh sa triail. Bheimís an-bhuíoch dá ndéanfadh tusa agus foireann na scoile an suirbhé a chomhlánú.

Is éard atá mar bhunchuspóir leis an suirbhé ná do thuairimí – agus tuairimí múinteoirí - a chur ar fáil dúinn faoi phróiseas na meastóireachta. Mar aon leis sin, bainfidh úsáid as taithí na trialach chun na ceistanna agus na socruithe ar líne do shuirbhéanna iar-mheastóireachta ina dhiaidh seo a fheabhsú.

Níl aon ró-chastacht ag baint leis an suirbhé a chomhlánú agus ní cóir go dtógfadh sé níos mó ná 10 nóiméad. Tá treoracha beachta curtha ar fáil faoi chomhlánú an tsuirbhé sa 'nóta fáilte ar líne' ar láithreán gréasáin an tsuirbhé. Níl aon fhreagra atá ceart ná mícheart. Is iad do dhearthaí a bheidh tábhachtach.

Chun an ceistneoir a chomhlánú, beidh seoladh gréasáin an tsuirbhé, ainm úsáideora agus pasfhocal (dáilte go randamach) ag teastáil ón bhfreagróir. Tá an t-eolas seo priontáilte ar na lipéid atá curtha ar fáil leis an litir seo. Iarrtar ar gach freagróir lipéad amháin a thógáil, a cheadóidh an suirbhé a rochtain. Deimhnítear nach mbeidh ainm aon duine leis na freagraí mar tá ainmneacha úsáideora agus pasfhocail uathúla ar fáil agus ní féidir iad a úsáid ach aon uair amháin. Ní cóir go mbeadh a fhios ag aon duine eile cén lipéad a bhíonn roghnaithe ag freagróir. Beidh deis ag baill foirne nach raibh fostaithe sa scoil ag am na meastóireachta é seo a chur in iúl ag tús an tsuirbhé agus díreofar iad ansin chuig deireadh an tsuirbhé.

Tá an suirbhé ar fáil ar líne ag <http://www.education.ie/en/post-evaluation-survey> Mar chúnamh duit, tá an seoladh gréasáin seo priontáilte ar an lipéad. Chomh maith le sin, seolfar cóipeanna leictreonacha den litir seo go dtí an seoladh r-phost scoile a tugadh don fhoireann cigireachta le linn na meastóireachta. Is féidir an suirbhé a chomhlánú idir **03 Márta go 14 Márta 2014** agus ní bheifear ábalta é a rochtain i ndiaidh an dáta sin.

Cuir bileog na lipéad (iniata) mar aon leis an 'Fógra do Mhúinteoirí' a ghabhann leis in áit fheiceálach sa scoil. Táimid go mór faoi chomhairle agat as ucht do chuid tacaíochta i spreagadh na mball foirne chun an suirbhé a chomhlánú.

Déanfar eolas aitheantais na scoile a ghlanadh, ar mhaithe le hainm na scoile a choimeád faoi rún. Déanfaidh an tAonad Tacaíochta um Mheastóireacht agus Taighde sa Chigireacht na freagairtí a ainlísiú mar chuid de phróisis na Cigireachta ar dhearbhu cáilíochta.

Táim go mór faoi chomhairle agat as am a ghlacadh an cuireadh seo a léamh agus machnamh a dhéanamh air agus tá súil agam go gcuideoidh tú féin agus múinteoirí do scoile linn leis an triail seo.

Le dea-mhéin,



Harold Hislop
Príomhchigire