



Information Note ESR ETB 0002/2022

To: The Chief Executives of Education and Training Boards

COVID-19: Changes to Special Leave with Pay from 7th February 2022 for Staff other than Teachers and Special Needs Assistants who are employed in ETBs

1. Introduction

- 1.1 ETBs will be aware that Information Note TC 0002/2022 has been published, outlining the changes to COVID-19 Special Leave with Pay for the public service, as directed by the Department of Expenditure and Public Reform (DPER) and changes to take account of self-isolation period requirements in line with current public health advice.
- 1.2 The rules that govern COVID-19 Special Leave With Pay are kept under review by DPER and may change again at short notice.
- 1.3 As the health advice on isolation applies generally and the changes to COVID-19 Special Leave with Pay apply to all public servants, the changes outlined in that Information Note should also be applied to Staff other than Teachers and Special Needs Assistants who are employed in ETBs who commence COVID-19 Special Leave with Pay from 7th February 2022 onwards.
- 1.4 The changes to COVID-19 Special Leave With Pay must be implemented by each employer with immediate effect and all employees must adhere to these changes.
- 1.5 Please note changes should be read in conjunction with Section 2 of [Circular 43/2021](#) in relation to working and leave arrangements for employees during the COVID-19 pandemic.
- 1.6 The Department plans to publish an updated COVID-19 Circular shortly, to reflect the recent changes to working and leave arrangements for employees.
- 1.7 Please ensure this Circular is circulated to all members of the Education and Training Boards and its contents are brought to the attention of all staff other than teachers and SNAs in your employment, including those on leave of absence.
- 1.8 All queries should initially be brought to the attention of the employer who may wish to consult with ETBI. Any further queries in relation to this Circular may be directed to the Department at the following e-mail address: esr@education.gov.ie.

- 1.9 This Information Note can be accessed on the Department's website at <https://www.gov.ie/en/publication/353ea-information-note-esr-etb-00022022-covid-19-changes-to-special-leave-with-pay-from-7th-february-2022-for-staff-other-than-teachers-and-special-needs-assistants-who-are-employed-in-etbs/>

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